Project Idea Note PIN

Description of size and quality expected of a PIN

Basically a PIN should consist of at most 5 pages providing indicative information on:

- The type and size of the project
- Its location
- The estimated amount of Greenhouse Gas (GHG) reduction compared to the "Business as usual" scenario
- The suggested crediting lifetime
- The suggested Verified Emission Reduction (VER) price in US$/t CO_2eq or €/t CO_2eq
- The estimated project costs
- The projects socio-economic and environmental effects/benefits

While every effort should be made to provide as complete and extensive information as possible, it is recognized that full information on every item listed in the template will not be available at the beginning of the project
Do not hesitate to share your project ideas with us even if you can give us only tentative information about the project.

Project Idea Note

A. Project Description, type, location and schedule

Name of Project: _____

Date submitted: _____

Technical Summary of the project	
Objective of the project	*Describe in less than 5 lines*
Project description and proposed activities	*Description on how environmentally safe and sound technology and know-how to be used is transferred to the host party, if any (about ½ page)*
Technology to be employed	*Describe in less then 5 lines (e.g. if proposed technology is available in your country, if proposed technology is used in other projects)*

Project developer	
Name of the project developer	
Organizational category	*Government / Government agency / Municipality / Private company / NGO or other (Mention what is applicable)*
Summary of the relevant experience of the project developer	*About ½ page*
Address	
Contact person	
Telephone/fax	
E-mail and web address	

Type of the project	
Greenhouse gases targeted	*CO_2/ CH_4/ N_2O*
Type of activities	*Renewable energy (wind, solar, biomass, hydro, geothermal), energy efficiency or combinations of those technologies*

Location of the project	
Region	*East Asia & Pacific / South Asia / Central Asia / Middle East / North Africa / Sub-Saharan Africa / Central America & the Caribbean / South America / Central Eastern Europe (mention what is applicable)*
Country	
City /District / Village	
Brief description of the location of the plant	*No more than 3-5-lines*

Expected schedule	
Earliest project start date	*Year in which the project will operational (including time required for construction)*
Estimated time required for construction	
Expected first year of VER delivery	
Project lifetime	*Indicate how long the project should be operating (in years).* *Specify the expected crediting lifetime.* o *Renewable crediting period (at most seven (7) years, renewable two times = maximum of 21 years)* o *Fixed crediting period (at most ten (10) years*
Current status or phase of the project	*Identification and pre-selection / opportunity study finished / pre-feasibility study finished / feasibility study finished / negotiations phase / contracting phase /etc.* *(mention what is applicable and indicate the documentation (e.g. the feasibility study) available (if possible as soft cop e.g. pdf files)*

The position of the host country with regard to the Kyoto protocol	*Specify, whether the Host Country already has ratified or intends to ratify the Protocol. You can check the current status of Parties to the Protocol on http://unfccc.int/resource/kpstats.pdf*
DNA established or projected	*Specify whether the Host Country has already established a DNA and registered it at the UNFCCC website or if a DNA is projected or is not planned*

Expected environmental and social benefits

Greenhouse Gas Emission Reductions	
Estimate of greenhouse gases abated (in CO_2-equivalent)	*Estimate the yearly amount of greenhouse gases abated (in CO_2eq) and for the aimed crediting period*
Baseline scenario	*Climate protection projects must result in GHG emission being lower than "business as usual" in the Host Country. At the PIN stage questions to be answered are at least:* o *What is the proposed project displacing?* o *What would the future look like without the proposed project* o *What would the estimated total GHG reduction be?* *(about ¼ to ½ page)*

Environmental benefits	
Specific local environmental benefits	

Social benefits	
Socio-economic aspects	*What social and economic effects can be attributed to the project and which would not have occurred in a comparable situation without that project ? Please mention positive and negative impacts*
What are the possible direct effects	*(e.g. employment creation, capital required, foreign exchange effects)?*
What are possible other effects?	*For example:* o *Training / education associated with the introduction of new processes, technologies and products* o *Effects on other industries*

Additionality	
Describe the "Additionality" of your project	*Describe why the project would have not been implemented without being a climate protection project (not more then 10 lines)*

B. Finance

Total project cost estimate (in US$ or €)	
Development costs	
Installed costs	
Other costs	
Total costs	
Indicative VER Price (subject to negotiation)	